



Instructions for 2026/2027 Program Registration

The first week of classes will begin Tuesday, September 8, 2026. Tuesday/Thursday will start September 8, Monday/Wednesday and Wednesday ONLY will start on September 9. Monday ONLY will start on September 14. Classes run from 9:00 AM – 12:00 PM. Due to licensing regulations the classroom doors will not be open until 5 minutes before class start time. Our license requires that you sign your child in and out of the building every day.

Each day, including the first, please bring:

- Inside shoes
- Change of clothes (in case an accident or over enthusiastic play with water, paint etc.)
- Appropriate outdoor clothing (some days the class may play outside, weather permitting)
- A healthy, ready to eat (peeled/cut) snack consisting of at least two food groups (raisins, crackers and cheese, juice box, fruit, cereal bar, etc.) in a lunch container labelled with your child's name and on all items in the lunch kit should also be labelled. Nothing with peanuts currently due to a severe allergy in class.
- Water bottle with your child's name on it.

Read the Cookie Jar Preschool handbook for more detailed information about the program then follow the steps below to complete the registration process.

Choose a class preference for your child. Every effort will be made to have your child enrolled in that class. However, if your first choice cannot be accommodated, you will be contacted by phone. The class options are:

Tuesday/Thursday AM CLASS	4 YEAR OLDS	9:00AM – 12:00 PM
Monday/Wednesday AM CLASS	3 YEAR OLDS	9:00AM – 12:00 PM

- Our Tuesday/Thursday program is for students who will be 4 years old by December 31, 2026. Our Monday/Wednesday program is for students who are 3 years old by their start date of class.
- Fill out all pages of the registration form. Fill out the portable emergency information record card-this must be completed prior to child attending. Provide signatures where indicated. We also *require* a photocopy of your child's birth certificate. Your child may not be registered until these forms are

completed in full and registration fee and volunteer bond are paid. Registration processing is performed by volunteers – your effort to keep call-backs to a minimum is appreciated immensely!

1. Mail or Email these fully completed forms and all the following fees to Cookie Jar Preschool. Please make each cheque payable to Cookie Jar Preschool or you may send an Email Money Transfer to cookiejarpreschool@gmail.com.

- \$60.00 registration fee (cheques dated now).
- \$200.00 deposit cheque for the Volunteer Bond (post dated for February 1, 2027) See the handbook about details about this fee and how it is possible to have it refunded to you before the end of the program.
- Full tuition fees are now due at the time of registration. However, you have three payment options available (see below).

Cookie Jar accepts email money transfer. You may email at cookiejarpreschool@gmail.com. Please include Child's name for reference.

<p>1 DAY PER WEEK</p> <ul style="list-style-type: none"> • 3-YEAR-OLDS: MONDAY <u>OR</u> WEDNESDAY <p>PLEASE NOTE: There is currently not a one-day option for our 4-year-old classes.</p>	<p>\$0/MONTH \$0/SEMESTER \$0/YEAR</p>
<p>2 DAYS PER WEEK</p> <ul style="list-style-type: none"> • 3-YEAR OLDS; MONDAY AND WEDNESDAY • 4-YEAR-OLDS: TUESDAY AND THURSDAY 	<p>\$40/MONTH \$160/SEMESTER (SEPT-DEC) \$200/SEMESTER (JAN-MAY) \$360/YEAR</p>

Note: Double check everything. Full registration of your child will require that the forms are filled out in full, and fees are included in the envelope. Enrolment occurs on a first come first-serve basis according to the post mark date on the envelope.

If the student starts at the beginning of the second semester, tuition can be paid monthly and/or a lump adjusted sum based on the second semester being 5 months instead of 4 like the first semester. If you have any questions regarding this, please get in touch with the Registrar.

Registration is ongoing throughout the year.

2. You are welcome to attend the Annual General Meeting set for May 4, 2026 at 6:30pm. This will be the opportunity for you to ask questions, voice concerns and sign up to volunteer your time. Election of the next year's Board will also take place. You can help make your child's preschool experience more rewarding and exciting by filling one of the positions of the Board. Volunteering for a Board position ensures your volunteer bond cheque will be refunded.

3. **Meet-The-Teacher** will be on August 24, 2026 from 3:00-6:00pm. Bring your child, see the classroom, meet the teachers and let your child explore the surroundings. Please bring a photocopy of your child's birth certificate to the open house, if you are planning on registering. You can pick up your registration fee receipts and confirm class placement at that time. Registration fee receipts and class confirmation will be emailed out to those who do not attend the open house.

If you have any questions or concerns: Please contact Cookie Jar Preschool at 403-845-7600 and/or email to speak with a teacher, come to the general meeting and/or the open house, or contact a Board member and we will return your call as promptly as possible. **We make every effort to support our Cookie Jar Preschool families in any way we can.**

(You may keep this above information for future reference).